

Pelham Public Library Fine Policy, Approved 10/25/17:

Loan period for all items is two weeks. Two renewals are allowed, for a total of six weeks.

Fines for all items except DVDs is 15 cents per day, with a two-day grace period.

Fines for all DVDs is \$1 per day, with a two-day grace period.

Per item cap on fines is \$10, with a \$50 cap per account. The patron can either pay the fine, or declare an item lost and pay the replacement fee. If the patron pays the replacement fee, that patron does not also owe a fine on the item. Patrons cannot replace the item themselves. If the patron finds the item after paying the replacement fee, the library will not refund the money to the patron.

When an account reaches \$20 in fines, it is "locked"; the patron cannot check out additional items.

For special circumstances (for example, hospitalization), a patron can appeal to the Library Director for a waiver of fines. The Director has the authority to approve or deny a waiver, or can escalate the decision to the Board.

The library reserves the right to have occasional events at which patrons can make a donation to a charity in lieu of paying fines. The timing of such events, as well as the charity chosen to benefit, will be determined by the Director and the Board.

After four years, patrons who are inactive and who owe fines will be purged from the system.

Trustees, FLIP board members, and staff members have a three-week borrowing period, with one renewal allowed, but are otherwise subject to the same fine policies as other patrons.