



Library Card Policy

All patrons borrowing materials must show their valid library card when checking out material. Library cards are not transferable to others and patrons must use their own card to borrow materials.

Library cards are free to Pelham residents, those owning property, or working for companies in Pelham. To prove eligibility, residents must show a photo ID with their current Pelham address or a recent utility bill. Those who work in or own property in Pelham, must show proof in the form of valid documents such as a recent paystub or tax bill. Library memberships for those working in Pelham are valid for one year but can be renewed as long as you can provide proof of employment with a recent paystub. Library materials may be borrowed at the time the application is completed. Thereafter, the presentation of a library card is necessary for borrowing.

Non-resident Cards may also be issued to other non-residents not covered above for an annual fee of \$25.00. Lost cards may be replaced for \$2.00.

All Pelham residents, **6 years of age or older**, may obtain a library card at no initial cost. Parents or guardians may provide their own ID and proof of address for children.

New patrons, **age 14 and older**, must fill out an application form to register for a library card. Applicants under 14 years of age must have a parent or legal guardian give their consent on the application form before a new card can be issued. This parental signature is not required for children who are renewing cards.

Patrons assume full responsibility for all use made of their library card. By signing the application form, the borrower agrees to comply with all library rules and regulations; to pay all fines; to be responsible for any loss or damage to materials; to provide immediate notice of any change of address; and to provide immediate notice if the card is lost or stolen.

The library reserves the right to withdraw borrowing privileges from any patron who provides the library with false registration information, displays unruly conduct, fails to return borrowed materials, or accumulates maximum fines.